

**Job Title:** Machinist**Reporting Structure:**

The post holder is a member of the manufacturing staff and reports to the Machine shop chargehand and ultimately the Operations Manager.

Management Responsibility:

The post holder may be asked to supervise trainees, juniors and lower skilled personnel. This may include the provision of guidance, basic training and communicating best practice.

Main Duties:

- As a Machinist the post holder is required to carry out work as allocated by their chargehand, line manager or a member of the manufacturing management team within the boundaries of their skill and competence.
- The post holder will be expected to work with minimum supervision. Work will be communicated in written form as drawings, standards and specifications. Where these are not clear it is the post holder's duty to ask before proceeding.

General Duties:

- The post holder is required to conduct themselves in accordance with their contract of employment and the company handbook.
- The post holder must to the best of their knowledge and experience carry out work in such a manner so not to endanger their own health and safety, that of their colleagues, the company's clients, the general public, our suppliers or the environment.
- The post holder shall do their utmost to protect and enhance the company's commercial and financial well being and reputation.
- The post holder may be required to be called upon to carry out other reasonable requests/duties for the company at the discretion of his or her line Manager.
- Engage in training, development and education in order to keep skills and knowledge current and to strive for continual improvement.
- This job description should not be regarded as exclusive or exhaustive. There shall be a requirement to carry out other duties which the Company believes are within your capability.

Expected Qualifications:

- City & Guilds craft or equivalent
- NVQ 2